

# SCHEDULE 'A'

(Part I)

## TENDER FORM

Tender Specification No.- PVVNL-MT/

To:  
SUPERINTENDING ENGINEER  
MATERIALS MANAGEMENT, PVVNL  
VICTORIA PARK,  
MEERUT

Sir,

With reference to your Invitation to tender the above I/We hereby offer to the Pashchimanchal Vidyut Vitran Nigam Ltd. the supply and services in the schedule of prices and work schedule annexed in strict accordance with the annexed conditions of contract Form 'A' specifications, to the satisfaction of the purchaser or in default thereof forfeit and pay to the Pashchimanchal Vidyut Vitran Nigam Limited, the sum of money mentioned in the said conditions.

I/We agree to abide by this tender for the period of 180 days from the date for opening of the same.

A sum of Rs. \_\_\_\_\_ in the form of

in favour of the MANAGING DIRECTOR, PVVNL Meerut is enclosed with Part-I of the offer as earnest money.

I/We hereby undertake and agree to execute a contract in accordance with the conditions of the contract.

Encl. : As above

Date ..... Day of ..... 20 .....

Yours' faithfully

Witness

(Name & Signature)

(Signature of tenderer in full)

Address

Name

Occupation

Seal

## **SCHEDULE -B**

### **(Part -I)**

Tender Specification No.- PVVNL-MT/

#### **PRE-QUALIFICATION DETAILS OF THE TENDERER**

1. Name of Applicant / Company / Firm
2. Brief description of the bidder.  
(Individual Firm / Joint Venture / Private Limited Company / Consortium) may be specified.
3. Details of Registration with appropriate authorities (enclose the copies)
4. Address & phone No.
  - (A) Registered Office
  - (B) Head Office
5. Experience of Execution of contracts.

Sl. No.	Complete postal address including designation of authority placing order, Copy of order and satisfactory execution certificate may also be enclosed.	Description of Job executed	Period of Completion	Amount

**Note: Performance certificate may also be enclosed.**

6. (A) Total amount turnover of the bidder during last three years per balance sheet:

**Years**

**Turnover (Amount in Crores)**

- (1)
- (2)
- (3)

- (B) In case bidder is a consortium of Firms, turnover of its lead manager may be detailed separated year wise. All the members of consortium shall have to fill above particulars, separately.

Full Signature :

Name :

Designation :

Date :

Seal of the Company

## SCHEDULE 'C'

(Part I)

### DECLARATION

(To be executed on a non-judicial stamp paper of Rs.10/-  
with a revenue stamp of 1 Rupee affixed)

Tender invited by

SUPERINTENDING ENGINEER  
MATERIALS MANAGEMENT, PVVNL  
VICTORIA PARK,  
MEERUT

Tender for .....

Name of Tenderer .....

Specification No. & date of opening .....

IN CONSIDERATION of the PVVNL having treated the Tenderer to be an eligible person whose tender may be considered, the Tenderer hereby agrees to the condition that the proposal in response to the above invitation shall not be withdrawn within 180 days (or any extension thereof) from the date of opening of the tender, also to the condition that if thereafter the Tenderer does, withdraw his proposal within the said period, the Earnest money deposited by him may be forfeited by the PVVNL and at the discretion of the Purchaser, the Purchaser may debar the Tenderer from tendering for a minimum period of one year reckoned from the date of opening of the tender.

Signed this ..... Day of ..... 200.....

Place

Signed by

.....**State title (whether Proprietor / Partner / Consortium)**

Witness

Name of the firm

Address of the firm

Signature

Seal of the firm

## **SCHEDULE 'E'**

(PART - I)

### **SCHEDULE OF GENERAL PARTICULARS**

Tender Specification No.- PVVNL-MT/

1. Name of the Tenderer
  - (a) Head Office address
  - (b) Registered Office address
  - (c) Postal address of tenderer
  - (d) Telegraphic address
2. Name and address of manufacturer of the major equipments
3. Works:
  - (a) Location with full postal address
  - (b) Total space occupied in sq. meters.  
(Approximate within 5%)
  - (c) Constructed area in sq. meters  
(Approximate with in 5%)
4. Name and address of local representative and his telephone number
5. Name and address of the officer of the tenderer / manufacturer to whom all reference shall be made for expeditious co-ordination.
6. Whether the tenderer is sole proprietor / partnership concern / Private Ltd. Company / Public undertaking / Joint venture / Consortium
7. Name of foreign collaborator, if any.
8. Whether the designs are their own or obtained from other sources. If from other sources the same may be indicated.

9. The name, designation, qualification and experience of the engineer employed by the tenderer in design, development and manufacturing of the quoted equipment.
10. Authorised capital of the company.
11. Total annual turnover of the firm during last five financial years.
12. Actual production per year of the equipment quoted during last five financial years giving quantity and bill value rounded off to two decimal place of Rs. Lacs excluding Central Excise.
13. Manufacturing capacity per month of the quoted equipment otherwise.
14. State the name and designation of your relative(s) if any, working in Pashchimanchal Vidyut Vitran Nigam Ltd.
15. Ten percent (10%) Performance Security in terms of requirement of specification is to be deposited within 30 days of placement of order. Whether or not willing to deposit. If no state reasons.
16. Whether certificates for satisfactory performance of offered equipment enclosed/not enclosed. If yes, give the quantity to which it refers.
17. Whether quoted ex-works price are firm YES / NO
18. Whether ex-works prices quoted or not. YES / NO
19. Whether packing, forwarding freight & insurance cover (for transit plus 30 days storage thereafter) has been quoted beside ex-works prices (All these charges are to be clubbed) YES / NO

- |     |  |          |
|-----|--|----------|
| 20. | Whether the erection, testing and commissioning prices are quoted or not   | YES / NO |
| 21. | Terms of payment as mentioned in relevant clause are acceptable or not   | YES / NO |
| 22. | Give Sales Tax / Trade Tax registration Number, (Enclose last clearance certificate)<br><br>i) Central<br><br>ii) State  |          |
| 23. | Income Tax Clearance Certificate of current and the preceding year enclosed or not.  | YES / NO |
| 24. | Have you ever been declared bankrupt ? If yes, please give details.  | YES / NO |
| 25. | Whether the Tenderer is agreeable to execute the contract in case the deviations stipulated by him are not acceptable to the purchaser.  | YES / NO |
| 26. | Give two reference (Name, Designation and complete postal address) who can rectify Tenderer's financial status and capacity to undertake such works. One of the reference should be from any scheduled Nationalized bank in India. | YES / NO |
| 27. | Have you offered any discount and if so, then what is the rebate/discount in Rs.   |          |

**NOTE: Bidder shall have to demonstrate his offered system within week of intimation by purchaser.**

Seal of the Company

Full Signature :

Name :

Designation :

Date :

## **SCHEDULE 'F'**

(Part I)

Tender Specification No.- PVVNL-MT/

### **LIST OF DRAWINGS AND LITERATURE ENCLOSED WITH THE TENDER**

Sl. No.	Drawing / Literature No.	Title
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Seal of the Company

Full Signature :

Name :

Designation :

Date :

## **SCHEDULE 'G'**

(Part I)

Tender Specification No.- PVVNL-MT/

### **DEVIATIONS FROM "TECHNICAL SPECIFICATION"**

All deviations from the "Technical Specification" shall be filled in clause by clause, in this schedule. Compliance with the specifications will be taken as granted if the deviations are not specifically mentioned in this schedule. In case there are not deviation (s), the 'NIL' Information should be furnished. In case tenderer is required to accept the standard clause, he should indicate the amount in tender bid part – II, schedule P2 which the tender price will there by increase / decrease.

Sl. No.	Page No.	Clause No. and stipulation in PVVNL Specification	Deviation
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The Tenders hereby certifies that the above mentioned are the only deviations from the "Technical Specification".

Seal of the company

Signature :

Name :

Designation :

Date :



## SCHEDULE 'H'

(Part I)

Tender Specification No.- PVVNL-MT/

### **DEVIATIONS FROM "INSTRUCTION TO TENDERERS"**

All deviations from the "Instructions to Tenderers" shall be filled in clause by clause in this schedule. Compliance with the specifications will be taken as granted if the deviations are not specifically mentioned in this schedule. In case there are no deviation (s), the 'NIL' Information should be furnished. In case tenderer is required to accept the standard clause, he should indicate the amount in tender bid part – II, schedule P2 which the tender price will there by increase / decrease.

Sl. No.	Page No.	Clause No. and stipulation in PVVNL Specification	Deviation
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The Tenders here by certifies that the above mentioned are the only deviations from the "Instruction to Tenderers ".

Seal of the company

Signature :

Name :

Designation :

Date :

# **SCHEDULE 'I'**

(Part I)

Tender Specification No.- PVVNL-MT/

## **DEVIATIONS FROM "GENERAL REQUIREMENT OF SPECIFICATION"**

All deviations from the "General Requirement of Specification" shall be filled in clause by clause in this schedule. Compliance with the specifications will be taken as granted if the deviations are not specifically mentioned in this schedule. In case there are no deviation (s), the 'NIL' Information should be furnished. In case tenderer is required to accept the standard clause, he should indicate the amount in tender bid part – II, schedule P2 which the tender price will there by increase / decrease.

Sl. No.	Page No.	Clause No. and stipulation in PVVNL Specification	Deviation
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The Tenders here by certifies that the above mentioned are the only deviations from the "General Requirements of Specification".

Seal of the company

Signature :

Name :

Designation :

Date :

## **SCHEDULE 'J'**

(Part I)

Tender Specification No.- PVVNL-MT/

### **DEVIATIONS FROM "GENERAL CONDIONS OF CONTRACT FORM `A'"**

All deviations from the "General Conditions of Contract" Form A shall be filled in clause by clause, in this schedule. Compliance with the specifications will be taken as granted if the deviations are not specifically mentioned in this schedule. In case there are not deviation (s), the 'NIL' Information should be furnished. In case tenderer is required to accept the standard clause, he should indicate the amount in tender bid part – II, schedule P2 which the tender price will there by increase / decrease.

Sl. No.	Page No.	Clause No. and stipulation in PVVNL Specification	Deviation
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The Tenders here by certifies that the above mentioned are the only deviations from the "General Conditions of Contract" Form A.

Seal of the company

Signature :

Name :

Designation :

Date :

## **SCHEDULE - 'K'**

### **WORK COMPLETION SCHEDULE**

PACKAGE Name :

Specification No. :

The following is work completion schedule which shall be followed in completion of the work covered under the above package. The periods in indicated in, from the date of issuance of Notification of Award of Contract.

Sl. No.	Activity	Completion period in months
1	Completion of detailed engineering / site survey / finalization of BOQ.	
2	Procurement of equipment / materials. a) Commencement b) Completion	
3	Shipments a) Commencement b) Completion	
4	Establishment of site office	
5	Erection a) Commencement b) Completion	
6	Testing & Pre-commissioning a) Commencement b) Completion	
7	Commissioning	
8	Total time period required to complete the whole work from the date of award of contract.	

NOTE : Completion period of parallel activities should be clearly indicated.

Seal of the company

Signature :

Name :

Designation :

Date :

## **SCHEDULE 'M'**

(Part I)

### **STATEMENT GIVING DETAILS OF PROPRIETOR / PARTNER / DIRECTORS / EXECUTIVE / PRESIDENT / SECRETARY OF TENDERING FIRM**

Tender invited by: Superintending Engineer, Materials Management, PVVNL, MEERUT.

Specification No. : .....

Tender for (Item) : .....

Due for opening on : .....

Sl. No.	Full Name	Designation	Full Address Permanent Official Address	Telephone No.	Full Specimen signature	Relationship with firm's proprietor
I.	FOR PERSONS SIGNING TENDERS					
	1.					
	2.					
	3.					
II.	PROPRIETOR					
	1.					
	2.					
	3.					
III.	PARTNERS					
	1.					
	2.					
	3.					
IV.	DIRECTORS					
	1.					
	2.					
	3.					
V.	EXECUTIVES					
	1.					
	2.					
	3.					
VI.	PRESIDENT/SECRETARY (AS THE CASE MAY BE)					
	1.					
	2.					
	3.					

Note :-

- (1) Above details of consortium firms may be specified separately.
- (2) In each case, the person who has signed the tender documents must enclose the attested photo copy of power of attorney for signing the tender (To be marked as Schedule-M)

Full Signature of Tenderer :

Full Name of Tenderer :

Address:

Seal of the company

## SCHEDULE 'Q'

Tender Specification No.- PVVNL-MT/

### SCHEDULE OF QUANTITIES AND PRICES FOR SPARE PARTS REQUIRED BY THE PURCHASER

Sl. No.	Item	Unit quoted price in Rs.		Total Unit Price (Rs.)	Present rates of Duties & Taxes	
		Ex-works	Packing forwarding freight and transit cum 30 days storage insurance		Excise Duty %	Sales Tax %
1	2	3	4	5	6	7

Note :- The quoted prices of spare parts shall be "FIRM" in all respect.

Seal of the company

Full Signature:

Name:

Designation:

Address: